



BGHS Working Paper Series

Aims and Scope

The **BGHS Working Papers Series** (WPS) provides an open access platform for publishing peer-reviewed contributions by BGHS doctoral researchers, alumni, and junior and senior faculty in English or German. The **WPS** aims to foster publication activities of BGHS doctoral researchers and to give insight into the broad range of topics researched at the BGHS. Papers published as BGHS Working Papers may include preliminary results of qualitative and quantitative research, source material analysis, or arguments and conclusions therefrom. BGHS members will benefit from publication with the **WPS** by forming and developing their research ideas and discussing theoretical and practical questions in their respective fields of study. Each contribution must meet academic standards with regard to originality, consistency of style and language, and references.

Working papers may not include submissions published, or being considered for publication, elsewhere.

A working paper may be subsequently expanded or modified to later be published as part of the author's dissertation or for an article submitted to another scholarly journal; no formal permission from the **WPS** is necessary. The authors are of course expected to acknowledge the **WPS** as the original publisher.

Publication depends upon receipt of written confirmation of non-exclusive right of use, which shall be requested from authors at the final stage of publication. Furthermore, it is the authors' responsibility to take their respective department/faculty's doctoral regulations into consideration prior to submitting their working paper to the **WPS**. Each working paper accepted for publication in the **WPS** is assigned a DOI number, is published in the Bielefeld University Publication Service (PUB), and is accessible on the BGHS homepage.

Review Process

The **WPS** editorial team is committed to keeping the review process quick and simple and to coming to a decision about publication within two months after submission. Each paper submitted is reviewed by the editorial team in a first step, and by a member of the BGHS senior faculty familiar with the respective field of study in a second step. After each step, a revision of the paper might be requested.

Instructions for Authors

All manuscripts must be submitted in either English or German. English papers may use either American or British spelling, as long as they are consistent throughout. Submissions are expected to fall within the range of 5,000-10,000 words, including notes and references. Please use consecutively numbered footnotes at the bottom of the page. Generally speaking, references should be in the form of in-text citation, whereas explanatory footnotes can be used for longer, complementary information on the point in question. As an interdisciplinary publication series, the **WPS** does not specify a standard reference style (for example Chicago Manual of Style or Harvard Style). However, authors are advised to follow a recognized style throughout the manuscript.



Please note that all correspondence will be in English.

Submissions should be double-spaced in Times New Roman (12 point), and include:

- A title page including author's full name and contact details
- Institutional affiliation, if the author has others beside BHGS
- A clearly written English language abstract of max. 200 words
- 5-7 keywords
- A word count of the article

Please send your manuscript in Word format as an email attachment to our editorial address:
bghs.wps@uni-bielefeld.de